

**FIRST UNITED METHODIST CHURCH
BRYANT, ARKANSAS
LOCAL CHURCH LEADERSHIP STRUCTURE AND GUIDELINES**

I. Administrative Leadership

Administrative Board

1. The Administrative Board shall consist of all church officers, all members of the four administrative committees (Staff-Parish Relations, Trustees, Finance, Lay Leadership), three classes of at-large members (10 member classes serving three-year terms), and the church program staff.
2. The Administrative Board shall oversee the organization of the church, evaluate the mission and ministry of the church, and provide for the planning of a program of nurture, outreach, witness and resources to provide the same.
3. The chairperson shall serve a two-year term. He or she will have previously served as vice-chair of the Administrative Board, chair of the Council on Ministries, or as the chair of one of the administrative committees.
4. The Administrative Board shall meet quarterly or as needed.
5. Any full member of the church may attend a meeting of the Administrative Board and with recognition from the chair have voice, but no vote.
 - i. Church Officers
 - ii. Staff-Parish Relations Committee
 - iii. Board of Trustees
 - iv. Finance Committee
 - v. Committee on Lay Leadership (Nominations)
 - vi. At-large Members of Administrative Board
 - vii. Church Program Staff
 - viii. Endowment Committee
 - ix. Other

II. Program Leadership

Council on Ministries

1. The Council on Ministries shall consist of a Chairperson, Vice-Chairperson, Lay Leader, Delegates to Annual Conference, and all members of the various action teams and work areas of the church.
2. The Council on Ministries shall coordinate the church's program of nurture outreach and witness and implement the same.
3. The chairperson shall serve a two-year term. He or she will have previously served as vice-chair of the Council on Ministries or as chair of one of the administrative committees, program action teams or program work areas.
4. The Chairperson and Vice-Chairperson of the Council on Ministries as well as the Chairpersons/Team Leaders of the Ministry Teams shall be nominated by the Committee on Lay Leadership and elected by the Charge Conference. The team members shall be appointed by the Senior Pastor or program staff liason to that Ministry Team.
5. The Council on Ministries shall meet quarterly or as needed.

- i. Evangelism Team
- ii. Hospitality Team
- iii. Discipleship Team
- iv. Missions Team
- v. Youth Council
- vi. Family Life Team
- vii. Worship Committee
- viii. Prayer Team
- ix. Bryant Methodist Services
- x. Memorial Committee
- xi. Children's Council
- xii. Senior Adult Council
- xiii. United Methodist Women
- xiv. United Methodist Men
- xv. Small Blessings Preschool
- xvi. Other

III. Leadership Position Guidelines

1. The Book of Discipline of the United Methodist Church shall be followed in all circumstances.
2. It is recommended that all elected church leaders be expected to fulfill the vows of membership in the local church (to uphold the church by their prayers, presence, gifts, service and witness) and that extensive lack of fulfillment of the vows shall result in dismissal from leadership position(s).
3. Members of the Administrative Board (and administrative committees) are to be nominated annually by the Lay Leadership Committee and elected by the Charge Conference. Members of the Council on Ministries, program work areas and action teams may be appointed by each action team/work area or by staff members to the same (at any time throughout the year).